

DANDENONG EISTEDDFOD OF DANCE, INC.

"Casey Comps"

P.O. Box 1131 Vesper Drive
NARRE WARREN, 3805.



FIRST AID POLICY

Purpose:

As part of our commitment to the safety and wellbeing of children and young people we recognise the importance of, and a responsibility for, ensuring our event is a safe, supportive and enriching environment which respects and fosters the dignity and self-esteem of children and young people, and enables them to thrive in their participation.

The Dandenong Eisteddfod of Dance, Inc. Committee are committed to protecting students from abuse or harm in the event environment, in accordance with their legal obligations including child safe standards. The event's Child Safety Code of Conduct is available on the event's website and on display at the competition venue.

All children have the right to feel safe and well, and know that they will be attended to with due care when in need of first aid.

Aims:

- To administer first aid to participants when in need in a competent and timely manner.
- To provide supplies for the administering of first aid.
- To maintain a sufficient number of Committee members trained with a level 2 first aid certificate.
- To maintain a sufficient number of Committee members trained in Anaphylaxis and Asthma management

Implementation:

- It shall be made known through the entry information that all competitors participate at their own risk.
- Submission of an entry for the Dandenong Eisteddfod of Dance, Inc. ("Casey Comps") implies awareness/acceptance of this condition.
- It shall be made known that the responsibility for First Aid administered to participants lies initially with their Parents/Carers/Teachers.
- The Eisteddfod Committee shall make available a fully stocked First Aid Kit for use by supervisors of participants, including the provision of ice/heat packs.
- At least one Eisteddfod Committee member to be trained to a level 2 first aid certificate, and with up-to-date CPR and Anaphylaxis qualifications, will be in attendance to act as a consultant in the administration of First Aid by the participant's Carers.
- The First Aid Kits will be available at the check-in table should the need arise for heat packs, bandages, band-aids, surgical tape, scissors, etc.
- Cold packs will be made available through the Canteen, being stored in the Kitchen freezer for the duration of the event.

- Medication and spacers for treatment of Asthma are to be the responsibility of the participant.
- An Epi pen is **not available**, the responsibility again lying with the participant.
- Supervision of First Aid administration shall be the responsibility of the participant's carers.
- All injuries or illnesses that occur during competition will be referred to the Committee members stationed at the check-in table.
- A confidential up-to-date register will be kept of all injuries or illnesses experienced by participants requiring First Aid administration involvement by a member of the Committee.
- minor injuries only will be attended to by Carers/Committee members. In the case of more serious injuries, the Committee will encourage Carers to contact the Ambulance/Professionals.
- Any children with injuries involving blood must have the wound covered at all times.
- No medication, including headache tablets, is to be administered to participants by the Committee. Parents/Carers must be made aware of any injuries to a participant's head, face, neck or back.
- Committee members have the authority to call an ambulance immediately in an emergency. If the situation and time permit, a Committee member may confer with others before deciding on an appropriate course of action.
- A Committee member is to be responsible for the purchase and maintenance of first aid supplies, first aid kits, ice packs and the general upkeep of these items.
- General organisational matters relating to First Aid will be communicated to Committee members and volunteers at the beginning of the event each year.
- It is recommended that all participants have personal accident insurance and ambulance cover.

Policy evaluation and review:

To ensure ongoing relevance and continuous improvement, this policy will be reviewed in the context of a self-evaluation undertaken as part of the Eisteddfod plenary each year.

This policy was last ratified by the Dandenong Eisteddfod of Dance, Inc. Committee on:

**July
2017**